
JOB TITLE:	Pricing Analyst
LOCATION:	Head Office
REPORTING TO:	Director of Pricing & Analytics
DIRECT REPORTS:	N/A

JOB PURPOSE:

The role will have a focus on debt book pricing analysis and will use a variety of tools and techniques to identify trends, analyse customer metrics and using statistical methodologies to ensure our results makes sense. You'll manipulate our data using SQL with ease and be confident in presenting your recommendations. We'll look to you to identify actionable insight from the data and you'll use these results to report back to the core business.

PRINCIPAL ACCOUNTABILITIES

- Maintain and monitor regular reporting, identify trends and patterns
- Interrogate data in order to derive performance metrics
- Provide regular feedback on operational performance and escalate accordingly if required
- Create/revise code scripts to ensure that they are fit for purpose
- Develop and facilitate training workshops that aim to enrich the knowledge of both internal and external clients
- Define and agree business requirements, priorities, resourcing and timescales with Head of Department and Directors
- Translate agreed business requirements into standard report specifications and documentation
- Develop, maintain and monitor new strategic, predictive and analytical reporting
- Liaise effectively with Heads of Department and Board Directors in matters of strategic direction, data quality, change control and general queries
- Using available data build and produce MI to track and analyse performance of projects
- Independently evaluate the success of campaigns and projects
- Use of SQL and SSRS
- Maintain, organize and cross reference data from multiple sources.
- Build and maintain metrics for various financial targets including forecast, trend analysis, what-if analysis and strategic reporting.
- Create and present statistical and analytical reports via advanced graphs, charts and dashboards.
- Document meeting notes and maintain records as needed.
- Document processes, create reports and other presentations as directed.
- Generate and format various reports including monthly and quarterly executive reports.

This list is not exhaustive and you may be requested, from time to time, to undertake other reasonable duties requested by a Senior Manager or Director, which may sit outside of this Job Description.

KEY PERFORMANCE INDICATORS

- Accuracy of data
 - Quality of work undertaken
 - Speed and efficiency of work, including response to requests
 - Accuracy of written and verbal reporting to Line Manager
 - Sickness, absence and lateness
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Qualifications, Experience and Skills Criteria

CRITERIA	ESSENTIAL	DESIRABLE
General Education	Degree qualified in Analytical skills/subjects, technical subjects such as Math, Physics, Computing, Statistics etc.	
Previous Work Experience	Related analyst experience in financial services	
Specific Knowledge	Analytical and statistical tools/packages. Expert Excel and Microsoft packages	BI tools such as Microsoft Power BI, Tableau or Qlikview would be preferred
Specific Skills	<ul style="list-style-type: none"> • Expert knowledge of developing analysis and reports via MS-Excel, SQL and SSRS • Development of new management information across all business functions: <ul style="list-style-type: none"> ○ Requirements gathering ○ Design and build ○ Testing and release • Producing interactive dashboards through BI Tools • Present technical MI to non-technical business stakeholders • Work closely with business stakeholders in delivering business reporting requirements • Ad-hoc analysis as required by Directors and Business functions • Ability to adapt & change reporting requirements to suit business needs • Ability to work in a fast paced environment and manage / prioritise workload • Liaising with internal stakeholders with regards to ad hoc MI requests • Extraction and preparation of data required for regulatory reporting • Meeting targets for accuracy, quality and volume and agreed service levels • Satisfactory resolution of queries 	

Demonstrated Behaviours	Works well independently and as part of a team Shares knowledge and ideas Contributes to a positive team spirit Is enthusiastic and willing to learn and develop Motivate self and others Communicates and liaises with fellow team members and others Respects confidentiality of information Works well under pressure Works within the ISO Quality framework & in line with company policies Eye for detail Works at all times within CSA, FCA, ICO & all other Regulatory Rules & Guidelines	Looks beyond boundaries of own job to support others Inquisitive mind Flexible approach to working week Completer finisher
Specialist Requirements	SQL, data modelling skills	Business Intelligence and reporting development

I can confirm I have read and understand the Job Description.

NAME:.....

DATE:.....

SIGNATURE:.....

Please sign and return one copy to the HR department for filing.